

Skid Steer Questions -Verification of Competency (VOC)

Version 1. 21.08.2020

*Required

1. Email address *

IMPORTANT

Please complete all sections below, otherwise paperwork cannot be processed.

2. Operators Name *

3. Operators Address *

4. Operators Phone Number *

5. Location *

6. Trainers Name

Mark only one oval.

- Stewart Khouri
- Claudio DiMattia
- Jerred Holmes
- Anthony Garard
- Matthew Khouri
- Ashley Redman
- Stephanie Redman

7. Reason for obtaining VOC

Mark only one oval.

- Operator employed by a company who requires a VOC
- Operator who works for themselves and contracts to companies requiring a VOC
- Operator currently looking for employment.

8. Employer or company name

9. What type of work do you currently, or will be required to complete with an excavator for this employer/contract?

10. Date of assessment *

Example: 7 January 2019

VOC Guidelines

Verification of Competency - Skid Steer or Posi-track VOC Guidelines

Persons operating plant must be able to demonstrate that they have the necessary competency and skill to safely operate plant machinery on the jobsite within their scope of employment.

To achieve competency the operator must complete a number of questions and practical tasks. Tasks may vary due to environmental constraints and worksite circumstances, but will be relevant to current employment and check relevant skills.

After completing both the Written/Oral and practical assessment, operators will either be found 'Competent' (C) or 'Not yet competent' (NYC)

Once the operator has been deemed competent a Verification of Competency (VOC) card will be issued. Persons may then only operate that particular type of plant. The plant type(s) will be listed on the card.

If you feel you have been unfairly treated, you have the right to appeal the Assessors decision, by speaking to your supervisor or authorised person on site.

This VOC document is for company internal verification of contractors and employees on specific machinery only and is not mapped to RII National Course standards. MSK Resources or its representative has been employed to complete this VOC and is therefore acknowledged as meeting the company's policies around competency assessment in their workplace.

PART 1 - ORAL / WRITTEN ASSESSMENT

Verification of Competency - Excavator

11. What precautions must be taken when an inspection or work has to be performed under a raised bucket or attachment?

Mark only one oval.

- a) Nothing, the attachment should stay up.
- b) DO NOT stand underneath the attachment.
- c) Provision provided to prevent the bucket or attachment from descending.

12. Why should you not completely fill the hydraulic storage tank?

1 point

Mark only one oval.

- a) Because it may overflow.
- b) Because it doesn't need to be full.
- c) To allow for expansion and displacement in the systems.

13. What would you look for to ensure that the bucket of the front-end loader of the skid steer type is securely attached to the machine?

Mark only one oval.

- a) Make sure the teeth are in place.
- b) Hydraulic rams and hoses.
- c) Ensure that all moving joints are not worn and that safety pins or clips are not damaged or lost

14. What shall be provided to prevent persons falling into an excavation?

Mark only one oval.

- a) Barricades or guard rails.
- b) A Sign that says 'Stay Clear' or 'Do Not Enter'

15. Which underground services would you check for before starting to excavate?

Tick all that apply.

- a) Power
- b) Telephone
- c) Gas
- d) Water
- E) Sewer
- F) Drainage

16. What would you be required to obtain from the Relevant Authority to operate a machine in a hazardous working area?

Mark only one oval.

- a) A Spill Kit.
- b) (MSDS) Material Safety Data Sheet.
- c) The required permits.

17. Name three operations which a clam type bucket (4 in 1 bucket) is designed to perform.

Mark only one oval.

- a) Scooping up a load, carrying a load, picking up an object, levelling a surface etc.
- b) Picking up, carrying, and dropping off personnel.

18. What action would you take with damage and defects found on the machine?.

Mark only one oval.

- a) Report it immediately after your shift to the Grader Operator.
- b) Only report it if the machine stops working.
- c) Report the damage or defects to an authorised person and ensure safety is not jeopardised

19. When travelling on a sloped surface which is the safest route of travel?

Mark only one oval.

- a) Directly up or down the sloping surface.
- b) Across the sloping surface.

20. Before leaving the controls of the machine what should be done with all hydraulically raised attachments?

Tick all that apply.

- a) Leave them raised for extra workable area on the ground.
- b) Leave the attachment half raised to prevent vandalism.
- c) Attachments lowered and pressure removed from hydraulic lines.

21. Should the keys be removed from the machine?

Mark only one oval.

- a) Yes. Take them home. The next Operator has his own key.
- b) No, they should stay in the machine for the next operator and to prevent loss.
- c) Yes, to prevent unauthorised movement of the machine.

22. How do you dismount a machine that contacted live power lines, which could not be released, or turned off?

Tick all that apply.

- a) You should jump well clear of the machine ensuring contact with the ground and machine is not at the same time
- b) Don't panic. Climb down from the machine as normal. Alert other personnel.

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